

## **Minutes of IQAC meeting and Action Taken Report of Loyola College, Kunkuri - 2018-19**

A meeting of all the members of IQAC was convened on 10-07-2018 at 2.30 p.m in the conference room under the leadership of Chairperson. The following points were discussed and decisions were taken

### **Agenda 1: To discuss about preparation of AQAR.**

Dr. Dharam Kishore Lakra, Coordinator, explained the important of preparation of AQAR. The AQAC would help in systematic documentation of various activities and important information related to teaching- learning process. The AQAC will be prepared for the academic year 2018-19.

### **Agenda 2. Religious prayers to be conducted before the class commence.**

It was decided to take up religious prayers of all sects to be broadcasted every day just before the class commence. All students and staff members were given chance to conduct a short prayer. When prayer songs were played, all should stand and joined with silent prayers.

### **Agenda 3. News reading to be introduced after the 2<sup>nd</sup> period of class.**

News in-charge always prepared the daily news and broadcast it after the 2<sup>nd</sup> period of class. Faculty members helped students to read out news throughout year.

### **Agenda 4. To start Smart classes for students.**

Smart classess started with computer students since students were very much aware of technology which enhanced their knowledge and foster opportunities for teaching-learning by integrating learning technology such as computers and other networking.

### **Agenda 5. Nutrition campaign to be introduced for students**

It was decided to create awareness the important of all eatable fruits which are very nutrition for health.

IQAC coordinator, Dr. Dharam Kishore Lakra made concluding remarks and placed a vote of thanks.

Following members were present:

1. Dr. Telesphor Lakra                      Chairperson, IQAC
2. Dr. Dharam Kishore Lakra            Co-ordinator, IQAC
3. Mrs. Reshma Jain                        Member
4. Ms. Uvika Kujur                         Member
5. Ms. Asha Chouhan                     Member
6. Mrs. Jaishree Bajaj                    Member
7. Fr. Cornelius Ekka                      Management Representative
8. Ms. Prachi Minj                         Student Representative
9. Mr. Rakesh Beck                        Non-Teaching staff representative
10. Shri Ashlam Azaad                    Parent representative

Signature of the Coordinator

Signature of Chairperson IQAC

## **Minutes of IQAC meeting and Action Taken Report of Loyola College, Kunkuri - 2018-19**

A meeting of all the members of IQAC was convened on 12-11-2018 at 2.30 p.m in the conference room under the leadership of Chairperson. The following points were discussed and decisions were taken

### **Agenda 1. To discuss about cycle shed for students.**

Dr. Telesphor Lakra, Principal, explained that cycle shed for students would be constructed soon. He also told the members that we were waiting for the separate financial support from the Loyola Jesuit Society. Sooner or later it would be ready by the end of academic session.

### **Agenda 2. To implement new syllabus only for the First year students.**

The University introduced the revised new syllabus in the college only for First year students. Teachers were ready to teach their subject with new syllabus.

### **Agenda 3. To decide the NSS in-charge for full time.**

The Institution was looking for a good teacher who could handle the NSS activities in a better way. The present in-charge, Mr. Sushil Ekka served so many years. It was decided to appoint a new teacher who could look after NSS activities.

### **Agenda 4. Mentoring classes for weaker students.**

It was unanimously decided to take up the mentoring class every Saturday. For this special class was allotted for last two periods. Responsible teachers were availed their time for such students.

### **Agenda 5. To encourage students to participate in the Sports and Games**

There were number of games to participate and collaborate with University activities. Number of students participated Inter-college football, Cricket and Basket ball games. Students brought many the prizes for the college.

IQAC coordinator Dr. Dharam Kishore Lakra made concluding remarks and placed a vote of thanks.

Following members were present:

- |                             |                                   |
|-----------------------------|-----------------------------------|
| 1. Dr. Telesphor Lakra      | Chairperson, IQAC                 |
| 2. Dr. Dharam Kishore Lakra | Co-ordinator, IQAC                |
| 3. Mrs. Reshma Jain         | Member                            |
| 4. Ms. Uvika Kujur          | Member                            |
| 5. Ms. Asha Chouhan         | Member                            |
| 6. Mrs. Jaishree Bajaj      | Member                            |
| 7. Fr. Cornelius Ekka       | Management Representative         |
| 8. Ms. Prachi Minj          | Student Representative            |
| 9. Mr. Rakesh Beck          | Non-Teaching staff representative |
| 10. Shri Ashlam Azaad       | Parent representative             |

Signature of the Coordinator

Signature of Chairperson IQAC