

## Appendix- 2: Teacher appraisal Reports

(Source: UGC)

### Format- 1

### PERFORMANCE APPRAISAL REPORT

#### FOR SELF APPRAISAL OF TEACHERS

#### I. General Information

- a) Name:- Chandrashekhar Prasad
- b) Address (Residential):- Bansbahar, chongaribahar, kansabel, Jashpur (C.G) 496223
- c) Designation:- Assistant Professor
- d) Department:- Zoology
- e) Date of Birth:- 10/07/1987
- f) Area of Specialization:- zoology

#### II. Academic Qualification

| Exam Passed      | Board/University | Subjects             | Year | Division/Grade Merit etc. |
|------------------|------------------|----------------------|------|---------------------------|
| 10 <sup>th</sup> | CGBSE Raipur     | All                  | 2003 | 2 <sup>nd</sup>           |
| 12 <sup>th</sup> | CGBSE Raipur     | Biology              | 2005 | 2 <sup>nd</sup>           |
| B.Sc.            | G.G.U. Bilaspur  | Biology              | 2009 | 2 <sup>nd</sup>           |
| M.Sc.            | G.G.U. Bilaspur  | Zoology              | 2012 | 2 <sup>nd</sup>           |
| PGDCA            | C.V.R.U. Bilapur | Computer Application | 2013 | 1 <sup>st</sup>           |

\* Teachers already in the employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

- 01. st. Xavier's School Shanti Bhavan, Jashpur nagar **as a teacher** – 03 month
- 02. govt. college duldula **as a guest lecturer** – 04 month
- 03. Loyola college kunkuri as a Assistant Professor – 05 years experience

#### III. Research Experience

| Research Stage | Title of work/Thesis |
|----------------|----------------------|
|                |                      |
|                |                      |
|                |                      |
|                |                      |

#### IV. Seminar, Conferences, Symposia Workshops etc. attended

| <b>Name of the Seminar/Conference/Symposia, Workshop, etc.</b>                                | <b>Name of the Sponsoring Agency</b>                          | <b>Place and Date</b>                               |
|---|---|---|
| awareness from health education of HIV/AIDS in rural areas                                    | Thakur Pyarelal state development institute Nimora,Raipur. CG | Nimora, Raipur<br>23/01/2012 to 25/01/ 2012         |
| National symposium on zoological sciences recent challenges & Application in medical research | Gurughansidas university bilaspur CG.                         | Bilaspur<br>03/02/2012 to 04/02/2012                |
| National seminar on “Recent Trands in Sciences”[MBCMPZCB-2014]                                | Loyola college kunkuri, jashpur.CG.                           | Kunkuri, Jashpur<br>06/01/2014 to 07/01/2014        |
| National seminar on “microbial techniques and biotechnological aspects of microorganisms”     | Loyola college kunkuri, Jashpur. CG.                          | 06/01/2015 to 07/01/2015                            |
| Faculty development program   | Xavier institute of development action and studies            | XIDAS, jabalpur<br>18/06/2018 to 19/06/2018         |
| International science conference from health to well being: An interdisciplinary approach     | St.Xaviers college Mumbai                                     | Xaviers college, Mumbai<br>09/01/2019 to 11/01/2019 |

## **V. Teaching Experience**

| <b>Courses Taught</b> | <b>Name of the University/College/ Institution</b>  | <b>Duration</b> |
|-----------------------|---|-----------------|
| Higher secondry       | St. Xaviers school shanty bhawan jashpur nagar. CG. | 3 month         |
| U.G                   | Govt. collge duldula, jashpur.CG                    | 4 month         |
| U.G & E.V.S           | Loyola college kunkuri, jashpur.CG.                 | 05years         |

Total Teaching Experience: 05years 07 months

## **VI. Innovations/Contributions in Teaching**

- Design of Curriculum

01. Chordata & embryology – submitted 01 july 2018
02. Endrorinology, evolution, reproductive biology, behavior and applied zoology- submitted 01 july 2018
03. Ecology, environmental biology, toxicology, microbiology & medical zoology – submitted 01 july 2018

- Teaching methods

01. Chalk board with power point presentation
02. Power point presentation and group discussion

### 03. Green board

- Laboratory experiments

01. We focus on the basic concept of using chemicals and equipment and also observation and identification of specimens (animals).
02. The zoology laboratory provides the students with a suitable environment to develop a detailed understanding of the animal kingdom by exploring the physical psychological & morphological characteristics of animals.

- Evaluation methods

01. Submission of assignments
02. Giving seminars
03. Giving unit test, quarterly exams, half yearly exams and model exams

- Preparation of resource material

01. Power point presentations
02. Lesson planners for the courses of zoology department, Loyola college kunkuri
03. Lab manuals for the courses of zoology department, Loyola college kunkuri
04. Laboratory establishment proposal for high performance computing

## **VII. Extension Work/Community Service**

- i) Community work- N.C.C

## **VIII. Participation in Corporate Life:**

Please give a short account of your contribution to:

- a) College/University/Institution
- b) Co-curricular Activities
- c) Enrichment of Campus Life
- d) Student's Welfare and Discipline
- e) Membership/Participation in Bodies/Committees on Education and National Development

**(Signature of the Teacher)**

**Format- 2**

## PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS

**A. General Information**

- a) Name: Chandrashekhar Prasad
- b) Date of Birth: 10/07/1987
- c) Address (Residential): bansbahar,chongaribahar,jashpur,cg. 496223
- d) Designation: Assistant Professor
- e) Department: Zoology
- f) Area of Specialization: Zoology
- g) Date of Appointment
- (i) in the institution:01 july 2013
- (ii) in the present post:1 july 2013
- h) Honors Conferred: nil

**B. Teaching**

## (a) Classes Taught

| Class   | Periods                             |                                    |   |
|---|-------------------------------------|------------------------------------|---|
|   | Assigned per week<br>**L T/P<br>(1) | Taught in the year<br>L T/P<br>(2) | Steps taken for the teaching of periods missed during absence or leave<br>(3) |
| i) U.G.<br>(B.A./B.Sc.etc. pass)<br>(B.A./B.Sc.etc. Hons) | I<br>II<br>III                      | 2018-19<br>2018-19<br>2018-19      | Remedial & extra classes  |
| ii) P.G.<br>(M.A./M.Sc.etc.)                              | Nil                                 | Nil                                | Nil   |
| iii) M.Phil   | Nil                                 | Nil                                | Nil   |
| iv) Any other<br>(environment)                            | I,II,III                            | 2018-19                            | Nil   |

\* (To be filled at the end of every academic year)

\*\* L= Lecture T=Tutorial P=Practicals

b) Regularity and Punctuality – Yes

c) Details of course teaching plan, synopses of lectures, and reading lists supplied to students

01. power point presentation

02. lesson planners for the course of zoology department Loyola college kunkuri

03. lab manual for the course of zoology department Loyola college kunkuri

04. lab establishment proposals for high performance computing

05. we prepare synopsis for teaching

06. we gives notes for study

d) Details of participation in the following:

(i) University Education – M.Sc. from Guru Ghansidas university, Bilaspur. C.G.

persuing M.phil Dr.C.V. Raman university Bilaspur.C.G.

(ii) Internal Evaluation- Submission of assignments, giving seminars, giving unit test, quarterly, half yearly & model examination

(iii) Paper Setting – for internal exam ( quarterly, half yearly & model exam)

(iv) Assessment of Home assignments- we give home assignments

(v) Conduct of Examination- internal examination (half yearly & model exam)

(vi) Evaluation of Dissertation etc.- Nil

### **C. Details of Innovation/Contribution in Teaching, during the year:**

a) Design of curriculum

01. chordata & embryology – submitted 01 july 2018

02. endocrinology, evolution, reproductive biology, evolution & applied zoology – submitted 01 july 2018

03. ecology, environmental biology, toxicology, microbiology & medical zoology – submitted 01 july 2018

b) Teaching methods-

01. chalk board with power point presentation

02. Power point presentation with group discussion

03. green board

c) Laboratory experiments

01. We focus on the basic concept of using chemicals and equipment and also observation and identification of specimens (animals).
02. The zoology laboratory provides the students with a suitable environment to develop a detailed understanding of the animal kingdom by exploring the physical psychological & morphological characteristics of animals.

d) Evaluation methods

01. Submission of assignments
02. Giving seminars
03. Giving unit test, quarterly exams, half yearly exams and model exams

e) Preparation of resource material including books, reading materials, laboratory manuals etc.

01. Power point presentations
02. Lesson planners for the courses of zoology department, Loyola college kunkuri
03. Lab manuals for the courses of zoology department, Loyola college kunkuri
04. Laboratory establishment proposal for high performance computing

f) Remedial Teaching/Student Counseling (academic)- Yes

g) Any other- we go out side for field work, educational tour, exertion tour for environmental purpose, plantation maintenance in our college campus

**D. Improvement of Professional Competence:**

(a) Details regarding refresher courses/orientation attended, participation in summer schools, workshops, seminars, symposia etc. including open university courses/M.Phil., Ph.D.

01. we attained orientation
02. we attained workshop and seminars
03. completed M.Sc.
04. persuing M.phil

**E. Research Contribution:**

a) Number of students (M.Phil./Ph.D.)

| At the beginning of the year |     | Registered during the year | Completed during the year |
|------------------------------|-----|----------------------------|---------------------------|
| M.Phil.                      | Nil | Nil                        | Nil                       |
| Ph.D.                        | Nil | Nil                        | Nil                       |

b) No. of research papers published (please enclose list)

c) Research Projects:

| <b>Title of the Project</b> | <b>Name of the funding agency</b> | <b>Duration</b> |
|-----------------------------|-----------------------------------|-----------------|
|                             |                                   |                 |
|                             |                                   |                 |

d) Details of Seminar, Conferences, and Symposia organized- nil

e) Patents taken, if any, give a brief description- nil

f) Membership of Professional Bodies, Editorship of Journal etc.- nil

### **F. Extension Work/Community Service**

a) Please give a short account of your contribution to:

i) Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.- nil

ii) National Literacy Mission- nil

b) Positions held/Leadership role played in organizations linked with Extension work and National Service Scheme (NSS), or NCC or any other similar activity.- N.C.C

### **G. Participation in Corporate Life:**

Please give a short account of your contribution to:

a) College/University/Institution

b) Co-curricular activities

c) Enrichment of campus life  
(hostels, sports, games, cultural activities)

d) Student's welfare and Discipline

e) Membership/Participation in Bodies/Committees on  
Education and National Development

f) Professional Organization of Teachers

### **H. Assessment**

a) Steps taken by you for the evaluation of the course programme taught

01. through questionnaire
02. through unit test half yearly exam
03. through assignments

### **I. General Data**

State brief assessment of your performance indicating (a) achievements, (b) difficulties faced and (c) suggestions for improvement.

- a. Achivemtentns
- b. Difficulties faced- understanding the differerent learning ablilities and capacities of the students.
- c. Suggestion for improvement- used ICTtools (ppt based learning),communication with other colleges and organized educational tour for extra knowledge purpose.

(Signature of the Teacher)

### **J. \* Verification of factual Data**

- A. General Information
- B. Teaching
- C. Details of Innovations/Contribution in teaching during the year
- D. Improvement of Professional competence
- E. Research Contributions
- F. Extension work/community service
- G. Participation in Corporate Life

(Signature of the Person authorized\*)

\* By a person to be nominated by Principal/Vice-Chancellor.