

## Appendix- 2: Teacher appraisal Reports

(Source: UGC)

### Format- 1

### PERFORMANCE APPRAISAL REPORT

#### FOR SELF APPRAISAL OF TEACHERS

##### I. General Information

- a) Name: Juli Kerketta
- b) Address (Residential): Postalpara Kunkuri
- c) Designation: Assistant Professor
- d) Department: Chemistry
- e) Date of Birth: 04-07-1995
- f) Area of Specialization: Organic Chemistry

##### II. Academic Qualification

Exam Passed	Board/University	Subjects	Year	Division/Grade Merit etc.
10 <sup>th</sup>	C.G.B.S.E. Raipur	Genral	2011	2nd
12 <sup>th</sup>	C.G.B.S.E. Raipur	Scince	2013	2nd
UG	Sarguja	Biotechnology	2017	1st
PG	A.B.V.U. Bilaspur	Chemistry	2019	1st

\* Teachers already in the employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

##### III. Research Experience

Research Stage	Title of work/Thesis
NILL	NILL

##### IV. Seminar, Conferences, Symposia Workshops etc. attended

Name of the Seminar/Conference/Symposia, Workshop, etc.	Name of the Sponsoring Agency	Place and Date
Recent Trends and Development in Scince For Humanity	CG council of Scince & Technology Raipur (C.G.)	January 13 <sup>th</sup> - 14 <sup>th</sup> , 2019
Covid-19 Pandemic and Online Education Issues	Department of Computer Science & Application , Loyola College, Kunkuri	October 17 <sup>th</sup> 2020

## V. Teaching Experience

Courses Taught	Name of the University/College/ Institution	Duration
Chemistry	Loyola College Kunkuri	2 Years

Total Teaching Experience: 2 Years

## VI. Innovations/Contributions in Teaching

- Design of Curriculum : Yearly Planning
- Teaching methods: Chalk and Green Board
- Laboratory experiments: With focuss on implementation of basic concepts of subjects and Chemical industries
- Evaluation methods: Submission of assignments and Test Marks
- Preparation of resource material: Book, Internet & Youtube

## VII. Extension Work/Community Service

i) Community work: AICUF & Sports

## VIII. Participation in Corporate Life:

Please give a short account of your contribution to:

- a) College/University/Institution: Sports
- b) Co-curricular Activities: Quize sports
- c) Enrichment of Campus Life : Plantation
- d) Student's Welfare and Discipline: Guidlines
- e) Membership/Participation in Bodies/Committees on Education and National Development :

**(Signature of the Teacher)**

**Format- 2****PERFORMANCE APPRAISAL REPORT  
FOR SELF APPRAISAL OF TEACHERS****A. General Information**

- a) Name: Juli Kerketta  
b) Date of Birth: 04-07-1995  
c) Address (Residential): Postalpara Kunkuri  
d) Designation: Assistant Professor  
e) Department: Chemistry  
f) Area of Specialization: Organic Chemistry  
g) Date of Appointment  
(i) 01-08-2020 in the institution: Loyola College Kunkuri  
(ii) 01-07-2022 in the present post: Head of the Department  
h) Honors Conferred: NILL

**B. Teaching****(a) Classes Taught**

<b>Class</b>	<b>Periods</b>		
	Assigned per week **L T/P (1)	Taught in the year L T/P (2)	Steps taken for the teaching of periods missed during absence or leave (3)
i) U.G. (B.A./B.Sc.etc. pass) (B.A./B.Sc.etc. Hons)	BSc 1st -L-2 & P- 2 BSc 2nd L-4 & P -2 BSc 3rd L-2 & P-2	2020-2021 L-80 & P -80 L-160 & P-80 L-80 & P-80	Remedial and Extra Classes
ii) P.G. (M.A./M.Sc.etc.)	NILL	NILL	
iii) M.Phil	NILL	NILL	
iv) Any other	NILL	NILL	

\* (To be filled at the end of every academic year)

\*\* L= Lecture T=Tutorial P=Practicals

b) Regularity and Punctuality

c) Details of course teaching plan, synopses of lectures, and reading lists supplied to students

d) Details of participation in the following:

(i) University Education:

(ii) Internal Evaluation: Test , seminar ,assignments etc.

(iii) Paper Setting: Nill

(iv) Assessment of Home assignments: Nill

(v) Conduct of ExaminatiNill

(vi) Evaluation of Dissertation etc.:

**C. Details of Innovation/Contribution in Teaching, during the year:**

a) Design of curriculum : 1st paper (inorganic ) 2nd paper (organic) 3rd paper (physical chemistry)

b) Teaching methods: chalk and green border

c) Laboratory experiments :

d) Evaluation methods: Test , assignments and Seminar

e) Preparation of resource material including books, reading materials, laboratory manuals, internet & YouTube

etc.

f) Remedial Teaching/Student Counseling (academic)

g) Any other

**D. Improvement of Professional Competence:**

(a) Details regarding refresher courses/orientation attended, participation in summer schools, workshops, seminars, symposia etc. including open university courses/M.Phil., Ph.D.: Nill

**E. Research Contribution:**

a) Number of students (M.Phil./Ph.D.)

At the beginning of the year		Registered during the year	Completed during the year
M.Phil.	Nill	Nill	

Ph.D	Nil	Nil	
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b) No. of research papers published (please enclose list)

c) Research Projects:

<b>Title of the Project</b>	<b>Name of the funding agency</b>	<b>Duration</b>
NILL	Nil	

d) Details of Seminar, Conferences, and Symposia organized: Nil

e) Patents taken, if any, give a brief description: Nil

f) Membership of Professional Bodies, Editorship of Journal etc. Nil

#### **F. Extension Work/Community Service**

a) Please give a short account of your contribution to:

i) Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.: Nil

ii) National Literacy Mission: Nil

b) Positions held/Leadership role played in organizations linked with

Extension work and National Service Scheme (NSS), or NCC or any other similar activity. Nil

#### **G. Participation in Corporate Life:**

Please give a short account of your contribution to:

a) College/University/Institution: AICUF

b) Co-curricular activities : sports & guide

c) Enrichment of campus life

(hostels, sports, games, cultural activities)

d) Student's welfare and Discipline

e) Membership/Participation in Bodies/Committees on

Education and National Development

f) Professional Organization of Teachers

## **H. Assessment**

- a) Steps taken by you for the evaluation of the course programme taught

## **I. General Data**

State brief assessment of your performance indicating (a) achievements, (b) difficulties faced and (c) suggestions for improvement.

(Signature of the Teacher)

## **J. \* Verification of factual Data**

- A. General Information
- B. Teaching
- C. Details of Innovations/Contribution in teaching during the year
- D. Improvement of Professional competence
- E. Research Contributions
- F. Extension work/community service
- G. Participation in Corporate Life

(Signature of the Person authorized\*)

\* By a person to be nominated by Principal/Vice-Chancellor.