

Appendix- 2: Teacher appraisal Reports

(Source: UGC)

Format- 1

PERFORMANCE APPRAISAL REPORT

FOR SELF APPRAISAL OF TEACHERS

I. General Information

- a) Name: Swati Bareth
- b) Address (Residential): Block Cololny, Kunkuri
- c) Designation: Assistant Professor
- d) Department: Computer Science & Application
- e) Date of Birth: 29/01/1988
- f) Area of Specialization: html,dbms,java,c,c++,ms-office

II. Academic Qualification

Exam Passed	Board/University	Subjects	Year	Division/Grade Merit etc.
10 th	CGBSE RAIPUR	GENERAL	2003	1 ST
12 TH	CGBSE RAIPUR	SCIENCE	2005	1 ST
B.S.C	GGU BILASHPUR	COMPUTER SCIENCE	2008	1 ST
MCA.	CSVTU UNIVERSITY	COMPUTER	2011	1 ST
M.PHIL	C.V. RAMAN UNIVERSITY	COMPUTER	2017	1 ST
CG SET	CGVYAPAM	COMPUTER	2018	
NET	UGC	COMPUTER	2019	

* Teachers already in the employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

III. Research Experience

Research Stage	Title of work/Thesis
M.PHIL (Publication)	“APPLICATION OF BIOMETRIC AUTHENTICATION: AN ANALYSIS AND COMPARISON” international Education & Research Journal(IERJ) E-ISSN NO.- 2454-9916 Vol-3 Issue-5 may 2017
Publication	“Application of Wireless Senser Network: A review” International Journal of Scientific Research and Engineering Development(IJSERED) Vol-4 Issue-4 jul-aug 2021
Publication	“ An Efficient us3e of ICT for Education in our Rural Area” International Journal of Engineering Science and Computing (IJESC) vol-11 issue-07 jul 2021
Publication	“The Evolution of Cyber Crime and the Attacks that led to the Formation of Cyber Laws in India” Journal of Scientific Research and Engineering

IV. Seminar, Conferences, Symposia Workshops etc. attended

Name of the Seminar/Conference/Symposia, Workshop, etc.	Name of the Sponsoring Agency	Place and Date
First International Conference on Innovative Research in Science, Management & Technology	Atal Bihari Vajpay University, Bilashpur	4&5 aug 2018
Second International Conference on Innovative Research in Science, Management & Technology	Atal Bihari Vajpay University, Bilashpur	4&5 january 2020

V. Teaching Experience

Courses Taught	Name of the University/College/ Institution	Duration
UG (BCA,B.A,B.COM,DCA)	Loyola College Kunkuri	12 Year
PG (PGDCA)	Loyola College Kunkuri	11 Year

Total Teaching Experience:

VI. Innovations/Contributions in Teaching

- Design of Curriculum: Subject Oriented
- Teaching methods : Chalk And Green Board & Power point presentation
- Laboratory experiments: Computer Practical, Practical Records and ProjectFiles
- Evaluation methods: Assignments, Practical Files,Unit Test,Half Yearly and Model Examination
- Preparation of resource material: Notes, Power Point Presentation,Reference Book.

VII. Extension Work/Community Service

- i) Community work
Students participated in NSS, Swatch bhara abhiyan, Tree plantation etc

VIII. Participation in Corporate Life:

Please give a short account of your contribution to:

- a) College/University/Institution : Paper Setting and evaluation and Practical exam(main), Working as a member of SSR, IQAC, Student Council

- b) Co-curricular Activities: Mentoring, Seminars
- c) Enrichment of Campus Life: Tree plantation, Plastic Free Zone
- d) Student's Welfare and Discipline: Women Cell
- e) Membership/Participation in Bodies/Committees on Education and National Development :

(Signature of the Teacher)

Format- 2

PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS

A.General Information

- a) Name: Swati Bareth
- b) Date of Birth: 29/01/1988
- c) Address (Residential): Block Colony, Kunkuri
- d) Designation: Asst. Professor
- e) Department: Computer Science & Application
- f) Area of Specialization: MS-Office,HTML,DBMS,JAVA,C++
- g) Date of Appointment
- (i) in the institution: 5/7/2011
- (ii) in the present post: Assistant Professor
- h) Honors Conferred:

B. Teaching

(a) Classes Taught

Class	Periods		
	Assigned per week **L T/P (1)	Taught in the year L T/P (2)	Steps taken for the teaching of periods missed during absence or leave (3)
i) U.G. (B.A./B.Sc.etc. pass) (B.A./B.Sc.etc. Hons)	BCA1 st ,	Session2021-2022	Remedial Class
	BCA2 nd , BCA 3 RD , B.A 1 st B.A2 nd , B.A. Final DCA	Session2021-2022	Remedial Class
ii) P.G. (M.A./M.Sc.etc.)	PGDCA	Session2021-2022	Remedial Class
iii) M.Phil	Nil	Nil	Nil
iv) Any other	DCA	Session2021-2022	Remedial Class

* (To be filled at the end of every academic year)

** L= Lecture T=Tutorial P=Practicals

b) Regularity and Punctuality : YES

c) Details of course teaching plan, synopses of lectures, and reading lists supplied to students

- Introduction to the syllabus is given on the first day of study.
- Lectures and Practical's are taken as per the Individual Time Table allotted.
- Lesson Planners are prepared for the various papers.
- Synopsis are prepared for the effective teaching.
- Study materials and Notes on the various topics are being given to the students.

Seminars are given by PowerPoint presentation

d) Details of participation in the following:

(i) University Education

- Paper Setting(Annual Examination)
- Paper Evaluation(Annual Examination)
- External of Practical Exam(Main)

(ii) Internal Evaluation

- Submission of Assignments.
- Submission of Practical Files.
- Submission of Project Files.
- By conducting Unit test after completion of every Unit.
- Half Yearly Examination.
- Model Examination.

(iii) Paper Setting

- For University Exams(Main Examination)
- For Internal Exam (Half Yearly and Model Examination).
- For Annual Practical Examination

(iv) Assessment of Home assignments

- Work is given to the students which should be completed in home.
- Seminars topics are given to the students to prepare at home

(v) Conduct of Examination

- Internal Exam (Half Yearly and Model Examination)

(vi) Evaluation of Dissertation etc. NIL

C. Details of Innovation/Contribution in Teaching, during the year:

a) Design of curriculum :

- Syllabus are given to the students of their respective subjects.

b) Teaching methods

- Chalk-Board with Action Teaching.
- Power Point Presentation.
- Virtual Teaching.
- Discussion Method

c) Laboratory experiments : Computer Practical

- Demonstration on Practical's mention in the Syllabus with examples.
- Many ComputersPractical's for practice.
- By preparing Practical Records and Projects Files.

d) Evaluation methods:

- Submission of Assignments.
- Submission of Practical Files.
- Submission of Project Files.
- By conducting Unit test after completion of every Unit.
- Half Yearly Examination.
- Model Examination.

e) Preparation of resource material including books, reading materials, laboratory manuals etc.

- Power Point Presentation.
- From the Reference books mentioned in the Syllabus.
- From Internet Facility.

f) Remedial Teaching/Student Counseling (academic)

- Remedial classes are being taken for the students on the completion of every Units.
- Students Counseling is done when the students are in need.

g) Any other: NIL

D. Improvement of Professional Competence:

(a) Details regarding refresher courses/orientation attended, participation in summer schools, workshops, seminars, symposia etc. including open university courses/M.Phil., Ph.D. :

- Participated in Orientation Programme held in the college.

E. Research Contribution:

a) Number of students (M.Phil./Ph.D.)

At the beginning of the year		Registered during the year	Completed during the year
M.Phil.	Nil	Nil	Nil
Ph.D.	Nil	Nil	Nil

b) No. of research papers published (please enclose list):

Publication	“Application of Wireless Senser Network: A review” International Journal of Scientific Research and Engineering Development(IJSERED) Vol-4 Issue-4 jul-aug 2021
Publication	“ An Efficient us3e of ICT for Education in our Rural Area” International Journal of Engineering Science and Computing (IJESC) vol-11 issue-07 jul 2021
Publication	“The Evolution of Cyber Crime and the Attacks that led to the Formation of Cyber Laws in India” Journal of Scientific Research and Engineering Development(IJSERED) ISSN-2581-7175 Vol-4 Issue-4 aug 2021

c) Research Projects:

Title of the Project	Name of the funding agency	Duration
Nil	Nil	Nil

d) Details of Seminar, Conferences, and Symposia organized: Nil

e) Patents taken, if any, give a brief description: Nil

f) Membership of Professional Bodies, Editorship of Journal etc.: Nil

F. Extension Work/Community Service

a) Please give a short account of your contribution to:

i) Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.

- Students participated in the Short film developed for “Swash Bharat Abhiyan” on our guidance.

ii) National Literacy Mission

- “Quiz Competition” has been organized for various students on the “World Computer Literacy Day”.

b) Positions held/Leadership role played in organizations linked with

Extension work and National Service Scheme (NSS), or NCC or any other similar

Activity: Nil

G. Participation in Corporate Life:

Please give a short account of your contribution to:

a) College/University/Institution:

- Working as a member of SSR, Student Council, Women Cell committee in 2021-22.

b) Co-curricular activities :

- Working as a member of SSR, Student Council, Women Cell reporting committee in 2021-22.

c) Enrichment of campus life : NIL

(hostels, sports, games, cultural activities)

c) Student's welfare and Discipline

- Working as a member of Women Cell Committee in 2021-22

e) Membership/Participation in Bodies/Committees on

Education and National Development: NIL

f) Professional Organization of Teachers: Notices and Birthday Incharge , Anti Ragging cell, Cultural Incharge : NIL

H. Assessment

a) Steps taken by you for the evaluation of the course programme taught

- Through Questionaries.
- Through Unit Test, Half Yearly Exam, Model Exam.
- Through Practical', Assignments and Seminars.

I. General Data

State brief assessment of your performance indicating (a) achievements

Appointed as a regular staff under code-28

(b) difficulties faced and

- Understanding the different learning abilities and capacities of the students.
- Understanding the different learning challenges amongst students

(c) suggestions for improvement.

- Use of ICT Tools based learning.
- Communication with other colleges.
- Educational tours should be Organized for extra curricular activities.

(Signature of the Teacher)

J. * Verification of factual Data

A. General Information

B. Teaching

C. Details of Innovations/Contribution in teaching during the year

D. Improvement of Professional competence

E. Research Contributions

F. Extension work/community service

G. Participation in Corporate Life

(Signature of the Person authorized*)

* By a person to be nominated by Principal/Vice-Chancellor.